

**Wayne Public Library
Board of Trustees Meeting
4:15 p.m. December 9, 2020
ELECTRONIC MEETING
MINUTES**

Present: Ginny Cesarz, Nancy Chiasson, Renee' Davis, Larry McConnell and Lois VanStipdonk

Also Present: Phil Wagner, Jody Wolak and Judith Bauer

Excused Absent:

I. Call to Order: Lois VanStipdonk called the meeting to order at 4:20 p.m.

II. Announcements: This meeting was held electronically due to the ongoing COVID-19 pandemic. All votes were conducted via roll call votes. All board members stated their name, that they were attending remotely, and their location.

III. Approval of Agenda: Larry made a motion to approve the agenda, Ginny seconded. Motion carried by unanimous vote.

IV. Approval of minutes:

A. Regular Meeting- Electronic Meeting- Nov. 11, 2020: Ginny moved, seconded by Nancy to approve the minutes of Nov. 11, 2020. Roll call vote:

Yea: Ginny, Nancy, Renee', Larry, Lois

Nay: none Motion carried.

V. Public Comments: none

VI. Director's report: Jody reported that Michelle completed the 8-week online course from Michigan State University on Building Early Emotional Skills for Early Childhood Professionals.

VII. Revenue and Expenditure Report: on track so far

VIII. Old Business:

A. COVID-19 and Reopening Updates: staying at our current stage of reopening

B. Building projects:

i. HVAC system: Larry made a motion to go ahead with the replacement project immediately. Nancy seconded. Roll call vote:

Yea: Ginny, Nancy, Renee', Larry, Lois

Nay: none. Motion carried

ii. Phones: Installation for new phone system should start mid-January

IX. New Business:

A. Review and consider approval of Remote Work Policy During Pandemic: Nancy made a motion to accept the policy, Larry seconded. Roll call vote:

Yea: Ginny, Nancy, Renee', Larry, Lois

Nay: none. Motion carried.

X. Motion to adjourn to closed session to discuss Library director's annual evaluation (closed session at Library director Jody Wolak's request): Nancy made a motion to adjourn to closed session at 5:30. Ginny seconded. Motion unanimously carried.

XI. Call to order: Lois re-opened and called the regular meeting to order at 5:56

XII. Voting on any matters to arise from closed session (if necessary): none

XIII. Other comments or questions from board members: Discussion regarding the agreement between the City and the Library Board.

XII. Adjournment: Larry moved, seconded by Ginny to adjourn the meeting at 6:04 p.m. Motion unanimously carried.

Minutes taken by
Judith Bauer and Renee' Davis

Secretary