

**Wayne Public Library  
Board of Trustees Meeting  
4:15 p.m. November 11, 2020  
ELECTRONIC MEETING  
MINUTES**

**Present:** Ginny Cesarz, Nancy Chiasson, Renee' Davis, Larry McConnell and Lois VanStipdonk

**Also Present:** Phil Wagner, Jody Wolak and Judith Bauer

**Excused Absent:**

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:18 p.m.

**II. Announcements:** This meeting was held electronically due to the ongoing COVID-19 pandemic. All votes were conducted via roll call votes. All board members stated their name, that they were attending remotely, and their location.

**III. Approval of Agenda:** Larry made a motion to approve the agenda, Ginny seconded. Motion carried by unanimous vote.

**IV. Approval of minutes:**

**A. Regular Meeting- Electronic Meeting- Oct. 14, 2020:** Ginny moved, seconded by Renee' to approve the minutes of Oct. 14, 2020. Roll call vote:

Yea: Ginny, Nancy, Renee', Larry, Lois

Nay: none Motion carried.

**V. Public Comments:** Phil wished everyone a Happy Veteran's Day

**VI. Director's report:** Jody reported that Becca won the staff pumpkin decorating contest. Miranda has applied for a grant from the Horror Writers Association.

**VII. Revenue and Expenditure Report:** see IX. A.

**VIII. Old Business:**

**A. Building projects:**

- i. HVAC system: depending on the cost it might have to be split into next year's budget.
- ii. Phones: the Friends might pay for the phones and new wiring

**B. Approve staff feedback form for director's annual review:** The Board added a question about the COVID crisis.

**IX. New Business:**

**A. Discussion and vote on 2020-21 budget revision (request from city due to change in MERS amortization for retirement):** Larry made a motion to accept the revision, Ginny seconded. Roll call vote:

Yea: Ginny, Nancy, Renee', Larry, Lois

Nay: none. Motion carried.

**X. COVID-19 and Reopening updates:** numbers are up locally

**XI. Other comments or questions from board members:**

**XII. Adjournment:** Larry moved, seconded by Nancy to adjourn the meeting at 5:18 p.m. Motion unanimously carried.

Minutes taken by  
Judith Bauer

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Secretary