

**Wayne Public Library
Board of Trustees Meeting
4:15 p.m. Nov 8, 2023
MINUTES**

Present: Ginny Cesarz, Renee' Davis, Emily Kliemann, Larry McConnell, Lois VanStipdonk
Also Present: Jody Wolak, Judith Bauer

Excused Absent:

I. Call to Order: Ginny called the meeting to order at 4:20 p.m.

II. Approval of Agenda: Larry made a motion to approve the agenda, Lois seconded. Motion carried.

III. Approval of minutes: Sept. 13, 2023: Lois made a motion to approve, Renee' seconded. Motion carried. **October 11, 2023:** Lois made a motion to approve, Emily seconded. Motion carried.

IV. Public Comments: none

V. Director's report and Department Updates: Jody reported that patron visits, checkouts, and program attendance were all up over last year. The most popular program for Oct was Chesney's zombie dolls. The staff pumpkin decorating contest had 10 entries and was popular both in the library and on Facebook. The library participated in two different trunk-or-treat events. Several staff members attended de-escalation training.

VI. Revenue and Expenditure Report ending Oct. 31, 2023: all normal

VII. Old Business:

A. Review and vote on approval of revised 2023-24 budget: Larry made a motion to approve the revised 2023-24 budget, Emily seconded. Motion carried.

VIII. New Business:

A. Review and vote on approval of revision to lost and found policy: Lois made a motion to approve revised lost and found policy, Renee' seconded. Motion carried.

B. Review timing and forms for library director's annual evaluation: looks fine

IX. Other comments or questions from board members: some discussion on some libraries doing away with physical library cards

X. Adjournment: Larry made a motion to adjourn at 4:50pm, Lois seconded. Motion carried.

Minutes taken by
Judith Bauer and Jody Wolak

Secretary