

**Wayne Public Library  
Board of Trustees Meeting  
4:15p.m. July 14, 2021  
MEETING MINUTES**

**Present:** Lois VanStipdonk, Ginny Cesarz, Larry McConnell, Nancy Chaison  
**Also Present:** Jody Wolak, Phil Wagner  
**Absent:** Renee' Davis

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:25 p.m.

**II. Approval of Agenda:** Larry made a motion to approve the agenda, Nancy seconded. Motion carried

**III. Approval of Minutes:**

Larry motioned to approve the June 9, 2021 minutes, Nancy seconded: motion carried.

**IV. Public Comments:** none

**V. Director's Report and Department Updates:** Jody reported on patron visits, circulation, technology and department highlights. She also reported the bidding results of the request for proposal for our HVAC system. Temperature Services Inc. has been selected and have ordered the new units with possible installation in September. Jody spoke to Ed Queen at DPW who will clean debris in the roof gutters.

**VI. Revenue and Expenditure Report:**

Jody presented an overview of our current budget and numerous grants related to Covid-19 relief.

**VII. Old Business:**

**A.** Jody presented the current policy for remote work during COVID-19 and asked the board to create a permanent policy for remote work. A motion was made to accept a new policy for remote work. Nancy moved to accept the new policy and Larry seconded: motion carried.

**B. Summer Reading:** Summer reading has been well received and events in the plaza have been very successful.

**C. 25 Birthday celebration:** was well received and many patrons visited in person and electronically enjoying the comparisons of the opening of the library to today's library.

**VIII. New Business: Going Fine Free:** The library has operated fine free throughout the pandemic and the board discussed the merits of continuing the policy going forward. Nancy motioned that the library continue with the fine free policy Larry seconded, motion carried.

**IX. Revised budget due to HVAC purchase:** Jody presented a revised budget to reflect expenses for the HVAC system. Larry motioned to approve, Nancy seconded: motion carried.

**X. Other comments or questions from board members:** none

**XI. Adjournment:** Larry moved to adjourn, Nancy seconded: motioned carried.

Meeting adjourned 5:45 p.m. July 14, 2021

Minutes taken by  
Ginny Cesarz