

**Wayne Public Library  
Board of Trustees Meeting  
4:15 p.m. ~~April 15, 2021~~ April 14, 2021  
ELECTRONIC MEETING  
MINUTES**

**Present:** Ginny Cesarz, Renee' Davis, Nancy Chiasson and Lois VanStipdonk

**Also Present:** Phil Wagner, Jody Wolak and Judith Bauer

**Excused Absent:** Larry McConnell

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:17 p.m.

**II. Announcements:** This meeting was held electronically due to the ongoing COVID-19 pandemic. All votes were conducted via roll call votes. All board members stated their name, that they were attending remotely, and their location.

**III. Approval of Agenda:** Renee' made a motion to approve the agenda, Ginny seconded. Motion carried by unanimous vote.

**IV. Approval of minutes:**

**A. Regular Meeting- Electronic Meeting: Mar. 10, 2021:** Ginny moved, seconded by Renee' to approve the minutes of Mar. 10, 2021. Roll call vote:

Yea: Ginny, Renee', Nancy, Lois

Nay: none, motion carried.

**V. Public Comments:** none

**VI. Director's report and Department Updates:** Jody reported that the fire marshal did an inspection on March 11 and identified several areas that need attention.

**VII. Revenue and Expenditure Report:** on track so far

**VIII. Old Business:**

**A. COVID-19 and library services updates:** going to keep an eye on numbers, if continue to go up will step back to curbside pickup.

**B. HVAC replacement update:** open for bids next week

**C. building lease update:** stay as is for now

**IX. New Business:**

**A. Review and consider approval of 2020-21 budget revision (to include cost of HVAC replacement:** Ginny made a motion to accept the revision, Renee' seconded. Roll call vote:

Yea: Ginny, Renee', Nancy, Lois

Nay: none. Motion carried.

**B. Revisit timeline of waiving overdue fines and sending accounts to collections:**

Ginny made a motion to extend this through August 2021, Nancy seconded. Roll call vote:

Yea: Ginny, Renee', Nancy, Lois

Nay: None. Motion carried.

**C. Request for videos (or photo and written message) for the library's 25<sup>th</sup> birthday celebration:** Jody would like the Board to record or write a birthday message to be used for the library's celebration.

**X. Other comments or questions from Board members:** none

**XI. Adjournment:** Ginny moved, seconded by Renee' to adjourn the meeting at 5:31pm. Motion unanimously carried.

Minutes taken by

Judith Bauer

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Secretary