

**Wayne Public Library
Board of Trustees Meeting
4:15 p.m. February 10, 2021
ELECTRONIC MEETING
MINUTES**

Present: Ginny Cesarz, Nancy Chiasson, Larry McConnell and Lois VanStipdonk

Also Present: Phil Wagner, Jody Wolak and Judith Bauer

Excused Absent: Renee' Davis

I. Call to Order: Lois VanStipdonk called the meeting to order at 4:15 p.m.

II. Announcements: This meeting was held electronically due to the ongoing COVID-19 pandemic. All votes were conducted via roll call votes. All board members stated their name, that they were attending remotely, and their location.

III. Approval of Agenda: Larry made a motion to approve the agenda, Ginny seconded. Motion carried by unanimous vote.

IV. Approval of minutes:

A. Regular Meeting- Electronic Meeting (open portion)- Jan. 13, 2021: Larry moved, seconded by Nancy to approve the minutes of Jan. 13, 2021. Roll call vote:

Yea: Ginny, Nancy, Larry, Lois

Nay: none, motion carried.

B. Regular Meeting- Electronic Meeting (closed portion)- Jan. 13, 2021: Larry moved, seconded by Nancy to approve the minutes of Jan. 13, 2021. Roll call vote:

Yea: Ginny, Nancy, Larry, Lois

Nay: none, motion carried.

V. Public Comments: none

VI. Director's report: Jody reported that the first hotspot was checked out less than an hour after we started lending them.

VII. Revenue and Expenditure Report: We received our penal fine check.

VIII. Old Business:

A. COVID-19 and Reopening Updates: staying at our current stage of reopening

B. Building projects:

i. HVAC system: once lease with City is settled will move ahead

ii. Phones: installed and working

iii. Bookcase removal/moving: done

C. Update on lease with city: city manager and Mayor got a copy of what our lawyer came up with, should hear back this week.

IX. New Business:

A. Review and consider approval of 2021-22 draft budget: Larry made a motion to accept the draft budget, Ginny seconded. Roll call vote:

Yea: Ginny, Nancy, Larry, Lois

Nay: none. Motion carried.

B. Review copier replacement options: Nancy made a motion to purchase a copier from Applied Imaging, Ginny seconded. Roll call vote:

Yea: Ginny, Nancy, Larry, Lois

Nay: None. Motion carried.

X. Other comments or questions from Board members: none

XI. Adjournment: Larry moved, seconded by Nancy to adjourn the meeting at 4:58pm. Motion unanimously carried.

Minutes taken by

Judith Bauer

Secretary