

**Wayne Public Library
Board of Trustees Meeting
4:15 p.m. January 11, 2023
MINUTES**

Present: Ginny Cesarz, Nancy Chiasson, Larry McConnell, Lois VanStipdonk

Also Present: Jody Wolak, Judith Bauer

Excused Absent: Renee' Davis

I. Call to Order: Ginny called the meeting to order at 4:20 p.m.

II. Approval of Agenda: Jody suggested adding an item under new business (D) Director's revised employment agreement. Lois made a motion to approve the amended agenda, Nancy seconded. Motion carried.

III. Approval of minutes:

A. Dec 14, 2022 regular meeting: Larry made a motion to approve, Lois seconded. Motion carried.

B. Jan 6, 2023 special meeting (open portion): Nancy made a motion to approve, Larry seconded. Motion carried.

C. Jan 6, 2023 special meeting (closed portion) (contents kept confidential) Larry made a motion to approve, Lois seconded. Motion carried.

IV. Public Comments: none

V. Director's report and Department Updates: Jody reported that patron visits, circulation, and technology usage in December 2022 are all higher than December 2021. There has also been an increase in incidents with patron behavior. The metroparks community hotspot program was renewed for another year. City council approved a defined contribution retirement plan for new full-time exempt library employees. Jody was awarded a stipend to attend the Research Institute for Public Libraries in July.

VI. Revenue and Expenditure Report ending December 31, 2022: on track for first 6 months

VII. Old Business:

A. Receive an updated 2022-23 budget: correcting a typo in the calculation of the reserve fund

VIII. New Business:

A. Review library annual report for 2021-22: looks ok

B. Approve list of standard benefits for new FT library position: Larry made a motion to approve, Lois seconded. Motion carried.

C. Discuss opportunity to distribute free COVID tests: will have them on a table in the lobby

D. Director's revised employment agreement: Lois made a motion to approve revised agreement with updated information about health insurance and post-employment benefits, Larry seconded. Motion carried.

IX. Motion to adjourn to closed session to present Library Director's annual evaluation, (closed session at library director Jody Wolak's request): Larry made a motion to adjourn to closed session at 5:15, Lois seconded. Motion carried.

X. Return to open session: President Ginny Cesarz called the regular board meeting back to order at 5:25 pm.

XI. Voting on any matters to arise from closed session (if necessary): The library board congratulated library director Jody Wolak on her service during the previous year. Nancy Chiasson moved, seconded by Larry McConnell to offer Jody a five percent increase to her salary effective January 14, 2023 and add an extra holiday, Juneteenth, to her employment contract. Motion carried.

XII. Other comments or questions from board members: None

XIII. Adjournment: Lois VanStipdonk moved, seconded by Larry McConnell to adjourn the meeting at 5:35 pm. Motion carried.

Minutes taken by
Judith Bauer
and Lois VanStipdonk

Secretary