

**Wayne Public Library  
Board of Trustees Meeting  
4:15 p.m. January 8, 2020  
MINUTES**

**Present:** Ginny Cesarz, Renee' Davis, Larry McConnell and Lois VanStipdonk

**Also Present:** Phil Wagner, Jody Wolak and Judith Bauer

**Excused Absent:** Nancy Chiasson

**I. Call to Order:** Lois VanStipdonk called the meeting to order at 4:16 p.m.

**II. Announcements:** none

**III. Introduction of Guests:** none

**IV. Public Comments:** none

**V. Approval of Agenda:** Larry made a motion to approve the agenda, Ginny seconded. Motion carried.

**VI. Approval of minutes:** minutes not available

**VII. Motion to adjourn to closed session to present library director Jody Wolak with her annual review (in closed session at Jody Wolak's request)**

Ginny-yes, Renee'-yes, Larry-yes, Lois-yes, adjourned to closed session at 4:25pm

**VIII. Return to open session at 4:43**

**IX. Voting on matters that arose in closed session:** Larry made a motion to give Jody a \$1,000 bonus for her excellent work in the past year as Director. Renee' seconded, motion carried. Larry made a motion to give Jody a 4% raise until next evaluation effective January 18, 2020. Renee' seconded, motion carried.

**X. Correspondence:** none

**XI. Reports:**

**A. President's report:** none

**B. Revenue and expenditures:** Don't have from city yet.

**C. Director's report:** Jody reported that ServPro has finished cleanup that Structure Tec is paying for. There is one spot in the children's area that still leaks.

**D. Department reports:** Had first movie showing in Dec, this will be a monthly program.

**E. Friends:** no meeting in December.

**XII. Unfinished Business:**

**A. Policy review & updates:** scheduled for 2020

**B. Updating job descriptions:** scheduled for 2020

**C. Director's employment agreement:** Lois and Ginny will work on this.

**XIII. New Business:**

**A. Proposed first draft of 2020-21 budget:** Jody is working on this.

**B. Proposed Annual Report for FY 2018-19:** Jody has finished this.

**C. Review library lawyer options:** Jody is looking into which one will be best for the library.

**XIV. Adjournment:** Larry made a motion to adjourn, Ginny seconded, motion carried. Meeting adjourned at 5:35pm

Minutes taken by  
Judith Bauer

---

Secretary